

## GOVERNMENT POLYTECHNIC, VALSAD

### Finishing School Program 2018-2019 Batch -3

The college and university curriculum provides theoretical knowledge and partially about practical scenario. Practical knowledge enhancement can be done by such Academic - Corporate Interface which is immediate requirement of industry in current era.

Finishing school provides training on such practical aspects and knowledge to the students to compete in this world of globalization and facilitate development of the skills among the students to stand independently in the competitive world of commerce and industries.

The main objective of Finishing School Program is to prepare the students to face the challenges of the placement process and also equip them with skills required once they enter the corporate world. Our college got the opportunity to groom our students in employability skills under this sponsored program of 'Finishing School' supported by KCG, Ahmedabad, Gujarat.

The components covered during the training have been (1) Life Skills (2) Employability Skills (3) English Functional Skills (4) English Functional Skills. Each of the components, with its internal variety of sub-themes and core elements, has been significantly useful and fruitful in shaping personality and career of our students.

Training was conducted at GOVERNMENT POLYTECHNIC, VALSAD Final year students under 'Finishing School' Phase –I during 17<sup>th</sup> Sept., 2018 to 21<sup>th</sup> Sept, 2018 for 25 hours and Phase-II during 25<sup>th</sup> Sept., 2018 to 29<sup>th</sup> Sept, 2018 for 25 hours. There were two trainers viz. Ms. Aishwarya Rajan & Dr. Riya Shah for two batches, 50 students in each batch.

The Phase-I and Phase-II training of 50 hours for both the batches was effectively completed by the trainers. This innovative teaching and learning process was well appreciated by the students. Trainers delivered the lectures in very effective and efficient manner.

#### **(A) Chart of Training Program:**

No	Date	Name of Topic	Name of Trainer
1	17/09/18	SWOT Analysis, Life Goal Setting.	Aishwarya Rajan
2	18/09/18	Self Esteem, Self Confidence Empathy.	Aishwarya Rajan
3	19/09/18	Team Work, Self Discipline, Problem Solving and Decision making..	Aishwarya Rajan
4	20/09/18	Commitment, Critical Thinking, Interpersonal Skills.	Aishwarya Rajan
5	21/09/18	Negotiation Skills, Stress management, Observation & concentration.	Aishwarya Rajan
6	25/09/18	Cover letter, Professional goal setting, time management and punctuality	Riya Shah
7	26/09/18	Resume writing, Body Language, Presentation Skills.	Riya Shah
8	27/09/18	Grooming and Personal Hygiene, Interview Skills.	Riya Shah
9	28/09/18	Group Discussion, Planning and Organizational skills,	Riya Shah

		professional ethics.	
10	29/09/18	Leadership skills, following directions, efficiency.	Riya Shah

We are thankful to the Government of Gujarat and KCG for selecting our college under 'Finishing School'. It's not only improves the skills among the students but also enhances their skills to compete the real world. The feedback shares that students are very happy with the initiative by Government of Gujarat, as it enhances the efficiency of the student for practical training and knowledge.

**(B) Outcome of training:**

1. The students have been aware and eager to develop life skills.
2. The students have learnt to focus on employability skills.
3. The students have learnt to develop more self-confidence.
4. The students have learnt to take up challenges.
5. The students have become more career-conscious.
6. The students have encountered with interview-techniques.
7. The students have developed an attitude towards problem-solving.
8. The students have redefined the planning of career and have learnt art of planning.
9. The students have focused on developing Leadership qualities.
10. The students have learnt the lessons in team-work.
11. The students have got an insight into effective communication and its importance.

Batch : 3 Riya Shah and Ashwariya Rajan



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